

## **SIGs Officer Annual Report April 2025**

### **ACTIONS (November 2024 – April 2025)**

1. Confirmed SIG Committee Members names and contact details and up-to-date information stored in SIGs folder
2. Hosted SIG convenors' meetings (January 2025)
3. Proposal received for a new SIG in Leadership and Management – approved in principle
4. Distributed information about funding for SIG Committee Member to attend the conference in April 2025
5. Met with Plymouth regarding SIG space at Plymouth and relayed information to SIG convenors and questions from the convenors to the conference organisers
6. SIG committee elections and AGMs ongoing
7. Contact with committee members of SIGs with a meeting planned for June 2025
8. No further new SIGs for now
9. Website updates received from SIGS
10. Annual Reports received from the majority of SIGs

### **ISSUES/MATTERS ARISING**

1. Platform for meetings and sharing documents: Points raised included:
  - TEAMS can be difficult to access by everyone and as the site is linked to a university what happens when for example the SIG officer changes
  - Google is not accessible in all countries and BALEAP has a global reach
  - The number of people able to access an event set up by a SIG may be limited as platforms currently used only allow 100 people.
  - Closed area of the website to house this?
2. Funding: SIGs very grateful for the funding made available for the conference. Question over whether the funding available that has not been used could be redistributed so that other SIGs could send more than one person. Discussion opened out to include
  - Limits of funding and a policy created regarding this
  - How to maximise funding available
  - SIGs add value to BALEAP
  - Universities are cutting funding for CPD

On this note, one SIG is worried that it will only have one rep at the conference due to funding issues.

3. Question raised and to be returned to in another convenor meeting as to whether we have enough SIGs now. Discussion point for future meeting to consider who the SIGs are serving and why they exist. Consider whether there should be a break in the creation of new SIGs once the proposal for a Leadership and Management one has been received

### **ACTIONS FOR NEXT YEAR**

1. A timetable of meetings and events created and shared between the SIGs
2. Feedback from Plymouth conference
3. Cross-collaboration between the SIGs

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11.04.25