| **Application number:** |  |
| --- | --- |

**Phase 1:** For each application, please give a rating by highlighting a number for each criterion in the box below and add a comment. You can keep the form for your records.

| **Criteria** | **Yes No** | **Comments / notes** |
| --- | --- | --- |
| 1. Does the application give a clear overview of the following:
* the aim, purpose and/or research questions
* the methodological approach adopted in the research
* the significant findings
 | 5 4 3 2 1 |  |
| 1. Does the application suggest a key and/or substantial contribution to current knowledge in the EAP field?
 | 5 4 3 2 1 |  |
| 1. Are there likely to be ways in which the BALEAP community can make use of insights from the dissertation (e.g. teaching, materials development, course design, staff development, quality assurance procedures, programme management, policy development, future research, etc.)?
 | 5 4 3 2 1 |  |
| 1. Please give a holistic rating for the application where ‘5’ indicates a very strong applicant that you would like to shortlist and ‘1’ indicates a dissertation you do not feel should be shortlisted.
 | 5 4 3 2 1 |  |

**Phase 2:** After reviewing all the applications, please complete the spreadsheet with your rating and comments for each candidate.