Events Officer Report 2022-23 BALEAP AGM

Activity

The last year has seen a renewed interest in hosting Professional Interest Meetings (PIMs) in both hybrid and online formats, the June 2022 Leeds PIM being the first hybrid PIM following the pandemic. The PIM schedule is now mostly finalised to March 2025 with the first overseas PIM being held in June 2024 in Kazakhstan.

The Events Officer’s time has been occupied by:

1) **Scheduling PIMs**  
i) Ensuring there is a range of PIMs scheduled relevant to the community in terms of themes for the following year and beyond. ii) That these are hosted via different modes of delivery to support a more inclusive approach.

2) **Supporting hosting institutions** Ensuring hosting institutions feel supported at each stage through a) regular communication, including meetings, emails etc., and b) clear guidelines in the PIM Handbook.

3) **Supporting the Chair in securing a 2025 Conference** Communicating to the list and following up with prospective hosts to ensure they feel informed regarding what is involved.

Administration

In light of the first overseas PIM in Kazakhstan hosted by Nazarbayev University in June 2024 and associated logistics around finances the Events Officer is working more closely with the Treasurer on this, and more generally on draft budgets from institutions hosting PIMs.

**PIMs hosted since the last AGM**

The last year has seen three very successful PIMs delivered by the Universities of Leeds, Sheffield and Oxford Brookes. Leeds hosted the June PIM on the theme of *EAP and Intercultural Communication* in June 2022 which very much led the way for a return to face-to-face PIMs. The Sheffield PIM in November 2022 on the theme of *EAP Teacher to EAP Educator* was very well attended both online and face-to-face. The Oxford Brookes PIM was fully online offering variety of format and on the theme of *Education for Sustainable Development*.

**Upcoming PIMs 2023-2025**

The following PIMs are scheduled for the next year:

<table>
<thead>
<tr>
<th>Year</th>
<th>Date</th>
<th>Institution</th>
<th>Theme\working theme</th>
<th>Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>2023</td>
<td>Fri. 30th June</td>
<td>University of Durham</td>
<td>AI assisted academic writing</td>
<td>Hybrid</td>
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<tr>
<td></td>
<td>Sat. 4th Nov.</td>
<td>Heriot-Watt University</td>
<td>Multimodality in EAP Contexts</td>
<td>Online</td>
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<tr>
<td>2024</td>
<td>Sat. 16th March</td>
<td>King’s College London</td>
<td>Collaboration. Power and Influence</td>
<td>Hybrid</td>
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<tr>
<td></td>
<td>Sat 1st June</td>
<td>Nazarbayev University, Kazakhstan</td>
<td>Back to the Classroom – New Framework, New Balance.</td>
<td>Hybrid</td>
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<tr>
<td>November</td>
<td>University of Portsmouth</td>
<td>AI and materials design</td>
<td>F2f /hybrid</td>
<td></td>
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<td>2025</td>
<td>March tbc</td>
<td>University of Lincoln International College</td>
<td>Relationships with the wider institution</td>
<td></td>
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**Events Officer**

**Successes**
- Renewed interest in hosting hybrid PIMs following pandemic
- Healthy engagement in terms of proposals and attendance
- 3 successful PIMs delivered since last AGM

**Looking Forward**
- First overseas PIM to be hosted by Nazarbayev University in June 2024
- PIMs scheduled up to March 2025

Fiona Wallace, Events Officer, March 2023