



Call for Research and Publications Sub-Committee Members

Dear BALEAP members,

We invite applications for the Research and Publications sub-committee. We hope that by forming this team, we will be able to extend our initiatives and provide opportunities for members to contribute their ideas and benefit practitioners.

Please send indication of interest highlighting your experience and suitability for one of the roles below to research@baleap.org by **Sunday 5th March 2023**. You can indicate interest for more than one role. You are also welcome to suggest another role which you think would be useful for the membership.

Feel free to email us if you have any questions.

We look forward to hearing from you,
Laetitia and Susie

Purpose of the sub-committee

The sub-committee will provide support, suggest, develop and oversee a range of new initiatives which will enhance access and progress in scholarship for the BALEAP membership. The committee will be a body of 7 (including the 2 Research and Publications Officers). The committee will collaborate on the whole range of initiatives and 3 members will be responsible for the specific duties detailed below.

Roles available:

1. Website administrator

The website administrator will take care of the <https://research.baleap.org/> website, in particular the networking section.

2. Book Reviews administrator

The Book Reviews administrator will be in charge of circulating calls to review new books, and assigning reviewing tasks. The reviews can then be reviewed/edited by members of the committee under the guidance of the BR administrator. Reviews will be posted on the website.

3. Critical Friend initiative administrator

The Critical Friend administrator will help organise a support network between BALEAP members who seek feedback on their writing, or their scholarship projects. The CF administrator receives queries for peer review or scholarship advice and invites potential critical friends to provide feedback.

4. Two additional support members

Will support the organisation and running of the ResTES and the BALEAP Funding Stream.

Governance and reporting: The Research and Publications officers will lead the organisation and day to day administration of the committee and will report to the BALEAP Executive.

Meetings: The sub committee will meet several times a year online to discuss progress and new initiatives.

Length of appointment: Sub-committee members are to be initially appointed for a 1 year tenure (March 2023 to March 2024). Following this initial trial the membership and structure of the sub-committee will be reviewed.