**Research and Publications Officer Report**

**BALEAP AGM 2020, 27th March, Online**

**Section as follows**

1. Dissertation Award (p1)
2. Research Training Event Series (ResTES) (p2)
3. Book Reviews (p3)
4. Progress on Conference Proceedings (p4)
5. Research and Publications SIG suggestion (p4)
6. **Dissertation Award**

**Announcements to be made at the AGM.**

**A1.** I may be able to announce that the winner of the BALEAP Dissertation Award (2019) at the AGM. The winner has been contacted, but has yet to reply.

The award was judged by the following panel members: Carole MacDiarmid (Glasgow University), Joy Robbins (Bradford University**),** Mark Krzanowski and Diane Schmitt (Nottingham Trent University). JW administered the process. The marking team uses a set of criteria and reaches the decision through an email exchange.

**A2. Award announcement 2020 - On Website**

BALEAP will be inviting applications for the ninth Masters Dissertation Award shortly. The competition will be open to colleagues who have successfully completed an EAP-related dissertation between September, 2019 and September, 2020.

The BALEAP Executive has agreed that the winning writer is awarded the sum of £250 and a guaranteed presenter’s place at a BALEAP event. The price of the event is also covered by the award.

1. The marking team will remain the same
2. We currently have a stage 1, where we read application forms and a summary of the dissertations, and stage 2, where we read the full dissertations of the three best applications. It has been suggested that the best dissertations may be progress. Henceforth we will ask for the introduction, aims and conclusion of the submitted dissertations.
3. Two pictures of the dissertation award emerged in discussion about the process at the final stage. (a) a ranking of the submissions with the top ranked dissertation for that year getting the award; Award always given; All submissions mentioned in web page with runners up noted; (b) winning dissertation is evaluated to criteria across years with only ones of a sufficient standard being given the award; award may not be given if the judges decide that submissions are weak. We’ll need to review the criteria depending on which system to use. The BALEAP Exec agreed to follow the norm rated system with the change to the process noted in ii.
4. **The BALEAP Research Training Event Series (ResTES)**

The ResTES programme sees scholarship as an umbrella term encompassing a range of activities. At one end of the continuum is research. But there is also a place for modest activities (perhaps in terms of time commitment) which nonetheless deliver significant public contributions to knowledge and understanding. All these endeavours are worthy of public use and scrutiny. Examples include: case studies, exploratory research, narrative accounts, action research.

ResTes should, we believe, be a vehicle for promoting and sustaining transitions from practitioner to scholar/researcher. ResTES continue to support research especially PhD students, but widen its constituency and relevance.

**Planning Schedule**

As a guide to organizing ResTES (and events in general) the Exec has agreed that:

1. All BALEAP Events must cover their costs
2. The ticket price for a full-day event (e.g. PIM)) is £75 for members and £100 for non-members; three-hour ResTES is £45
3. We expect 20 participants giving an income of £900
4. Expenses for organizers should be covered (indicative £200 each) when making a significant contribution to the presentation of the event.
5. Expenses for presenters should be covered (indicative £200 each)
6. Monies saved at one even can subsidise later ResTES events
7. ResTES events would typically be on the afternoon before a PIM and be provided free by the host institution.
8. Organization of the ResTES beyond booking a room is for the organizers
9. Publicity and setting up payment to go to Bella

**Next ResTES**

A survey of members produced a set of suggested events but no agreement as to how to proceed.

1. **Book Reviews**

The book review editor, Chris Foggin, has retired. We need to find a replacement. An advert to go on the D-list.

1. **Conference Proceedings**

All final drafts of the BALEAP Conference proceedings 2019 have now been accepted and the (draft) order of papers is being reviewed. There will be about 280-284 pages, so within the range Garnet.

JW had raised concerns that the number of high quality submissions would exceed the pages in the edition.

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| Conference | Year | Pages | Papers |
| Reading | 2009 | 154 | 14 |
| Portsmouth | 2011 | 246 | 21 |
| Nottingham | 2013 | 208 | 19 |
| Leicester | 2015 | 220 | 20 |
| Bristol | 2017 | 270 | 26 |
| Leeds | 2019 | approx 280 | 28 |

Lengths of BALEAP Conference proceedings.

Chloe has started copy-editing. Michelle, Bee and Alex aim to have the introduction written in the next few weeks or so - so in plenty of time before the end of May deadline.  The editors are pleased with the process so far and it all looks as though it will be ready to send to publishers by the 31st May at the latest, if not before.

Chloe’s role is working well. The key to the role is continuity to the Glasgow proceedings. Payments to Chloe has now been made; her invoices go to the Editors, R&P Officer and then to the Treasurer to be settled.

John Wrigglesworth

Thursday, 26 March 2020