

TEAP Officer Report

BALEAP AGM, 13 April 2019, University of Leeds

Gary Riley-Jones

OVERVIEW

The BALEAP TEAP Scheme is an individual accreditation scheme that aims to encourage and recognise the continuing professional development of individual BALEAP members. It is overseen by the BALEAP Accreditation Scheme Committee, which is responsible for institutional (BAS) and individual (TEAP) accreditation.

There are three pathways: Associate Fellow, Fellow, and Senior Fellow – the latter with an optional TEAP Mentor & Assessor unit. Participants write a reflective claim, making reference to the TEAP competencies, which were researched by the TEAP Working Party and published in the TEAP Competency Framework 2008. They have to support their claim by compiling an e-portfolio of evidence.

This TEAP Report covers the period from 24 March 2018 to 13 April 2019. Since taking up the role of TEAP Officer in March 2018, my main focus has been on supporting upcoming and potential applicants and TEAP Mentors, and actively promoting the Scheme to EAP practitioners both within the UK and overseas. Last year I was also involved in GDPR compliance and reviewing TEAP administration. Looking forward, the focus will be on the revision of the TEAP Handbook which will take place through the newly formed TEAP Working Group.

TEAP Recognition

Following the June and November 2018 TEAP submissions, there were a total of 15 applications last year:

- 1 'upgrade' to Senior Fellow, TEAP Mentor & Assessor
- 1 Senior Fellow
- 3 Fellows
- 10 Associate Fellows.

The following fellowships were assessed and ratified by BASC (TEAP) on 15 March 2019:

Associate Fellow

Robert Coates, Heriot-Watt University

Adam Donnelly, University of Glasgow

Tomasz Kotlinski

Elena Moore, Heriot-Watt University

Alexander Nikolaou, University of Bristol

Ramona Pistol, University of Northampton

Ryan Simpson, University of Bristol

Stella Smyth, Heriot-Watt University

Mercedes Villalba, University of Bristol

Rachel Wood, University of Bristol

Fellow

Katherine High, University of Bristol

Milena Marinkova, University of Leeds

Rebecca Welland, University of Bath

Senior Fellow

Alison Thomas, University of Edinburgh

'Upgrade' to Senior Fellow, TEAP Mentor & Assessor

Elizabeth Allen, University of Bristol

The recent accreditations bring the total number of accredited individuals to 53, representing an increase of 32 per cent on the number of accredited fellows in 2017:

- Senior Fellow, TEAP Mentor & Assessor (12) – 10 of whom are active TEAP Mentors & Assessors
- Senior Fellow (2)
- Fellow (12)
- Associate Fellow (27).

The full list of accredited individuals is available on the BALEAP website: <https://www.baleap.org/about-baleap/baleap-fellows>

Feedback on the Scheme from the recent accreditations has been very positive and several recently accredited fellows have expressed their intention to present at BALEAP PIMs in the near future. Seven fellows are planning to attend the AGM to receive their certificates formally.

Growing Interest in the Scheme

There has continued to be a great deal of interest in the Scheme over the past year and it is apparent that there is growing interest from overseas, especially with regard to the Associate Fellow pathway. There have been enquiries from countries such as Sri Lanka, Singapore, Hong Kong, New Zealand, Luxembourg, Italy and Germany, as well as Qatar, China and Mongolia.

TEAP Workshops and Presentations

The TEAP workshop held in conjunction with the BALEAP AGM at the University of Reading on 24 March 2018 was highly successful, with 65 people registering for the event which was facilitated by former TEAP Officer Jenny Kemp, Olwyn Alexander, Jane Bottomley, Maxine Gillway, Walter Nowlan and Bella Ruth Reichard.

In May 2018 I led a TEAP workshop and gave a presentation on TEAP to colleagues at the Holland International Study Centre (HISC) in Amsterdam.

In summer 2018 I also visited the University of Reading and the University of Bath to present on the TEAP Scheme to management and staff, and to carry out a number of TEAP observations. I also presented on the Scheme to Goldsmiths' summer Pre-Sessional staff.

Bath have requested that I visit again to present on the Scheme to colleagues interested in the Fellow pathway. My visit is scheduled for 29 May.

Following the accreditation of Xi'an Jiatong-Liverpool University, China, three individuals from Xi'an Jiatong decided to pursue fellowship and are currently being mentored.

Earlier this year, on 19–22 February I visited the Centre for English Language Teaching at Ulster University in Belfast to observe a group of five Fellow candidates for their TEAP portfolios.

A pattern is beginning to emerge whereby summer pre-sessional staff are completing their applications over two summers, and this is something that institutions need to bear in mind in their inductions.

TEAP Assessors' Day

At the TEAP Assessors' Day held at Goldsmiths, University of London on 11 February 2019, a change to the assessment of Associate Fellow portfolios was agreed. Associate Fellow portfolios will now be assessed by a TEAP Assessor external to the applicant's institution rather than by their in-house Mentor. It was also agreed that all candidates should be mentored and that the role of the TEAP Mentor and amount of mentoring time need to be clarified, especially for the mentoring of Associate Fellow candidates over the summer. It was further agreed that TEAP Assessors should be paid for the assessment of Associate Fellow submissions, the amount to be agreed pending a decision on the procedure for the payment of Fellow and Senior Fellow submissions.

Full notes of the discussions from the TEAP Assessor's Day are in the TEAP Officer Report of 22 February 2019.

TEAP External Examiner Appointment

In December 2018 Fiona Orel was appointed TEAP External Examiner. Fiona is a pre-sessional coordinator at the University of Bath. I will discuss her duties as External Examiner with her when I visit Bath on 29 May.

ESP SIG Pre-Conference Event, IATEFL 2019, Liverpool, 1 April 2019

At this year's IATEFL ESP SIG PCE I presented a paper entitled 'The BALEAP TEAP Scheme: The Challenges Facing a Nascent EAP Individual Accreditation Scheme'. There was considerable interest in the TEAP Scheme at the event, both from practitioners within the UK and from overseas.

UPCOMING EVENTS

Formation of the TEAP Working Group

Expressions of interest to establish the TEAP Working Group were invited among the BALEAP Senior Fellows, TEAP Mentors & Assessors and ten people confirmed that they would like to be involved (Olwyn Alexander, Elizabeth Allen, Bee Bond, Jane Bottomley, Susie Cowley-Haselden, Maxine Gillway, Jenny Kemp, Carole Macdiarmid, John Wrigglesworth and myself).

The TEAP Working Group will agree a strategy for revisiting and updating the TEAP Handbook (which has not been revised since its first draft in 2014) and formalising the TEAP Observation Form, where necessary clarifying and streamlining the existing criteria and taking into account the issues discussed at the TEAP Assessors' Day at Goldsmiths on 11

February 2019. The main aim is to make the Handbook more accessible and also to reflect the growing international interest in the Scheme. The feasibility of developing some form of TEAP scholarship will also be discussed, and in the longer term the Working Group will consider how to approach the formulation of the TEAP Competency Framework's theoretical underpinnings.

Once revisions to the TEAP Handbook are under way alongside the development of resources for Mentors and mentees, the next priority will be to build up online TEAP resources and web content, including social media. The Working Group will also consider the costs involved in recording and editing TEAP observations and potentially also uploading them onto the website. Similarly, costs will need to be obtained in relation to any form of TEAP scholarship.

Future Growth of TEAP

At the BALEAP Strategy Meeting at the University of Reading on 5 April 2019 it was agreed that I will conduct a scoping exercise to determine what level of support is needed to maintain both current growth and increased growth in the Scheme. This is a priority given the relatively small number of TEAP Mentors & Assessors in relation to increasing numbers of Associate Fellow applicants and applicants from overseas.

TEAP PCE, BALEAP Conference 2019, University of Leeds, 12 April 2019

There will be a TEAP workshop in the form of a pre-conference event in Leeds on 12 April facilitated by myself, Olwyn Alexander, Jane Bottomley and Walter Nowlan. A total of 17 people have registered to attend the event (excluding presenters). This event aims to cater for managers and active participants, as well as those new to the Scheme.

Gary Riley-Jones
TEAP Officer