# TEAP Officer’s Annual Report

##### **Jenny Kemp**

## Overview

*The BALEAP TEAP Scheme is an individual accreditation scheme which aims to encourage and recognise the continuing professional development of individual BALEAP members. There are 3 pathways: Associate Fellow, Fellow and Senior Fellow. Participants write a reflective claim, making reference to the TEAP competencies, which were researched by the TEAP Working Party and published in the TEAP Competency Framework 2008. They have to support their claim by compiling an e-portfolio of evidence.*

*TEAP is overseen by the BALEAP Accreditation Scheme Committee, which is responsible for institutional (BAS) and individual (TEAP) accreditation.*

This TEAP Report covers the period from TEAP Report March 31st 2017- March 9th 2018. This year has seen further growth in the Scheme, with the number of applications continuing to increase. This can be attributed, at least in part, to the number of TEAP events that have taken place, most notably this year the BAS/TEAP pre-conference event and the May webinar. There are now 30 BALEAP members who are TEAP fellows.

Jenny Kemp's term of office (2015-18) comes to an end in March. Gary Riley-Jones will be taking over officially then, but he has been shadowing Jenny since his appointment. Jenny will continue to be involved in the Scheme as a TEAP Mentor and Assessor.

## Main achievements this year

## Supporting participants and expanding the Scheme:

### BAS/TEAP Pre-conference event: 'Observations in the EAP Classroom.'

Olwyn Alexander and Jenny Kemp ran a pre-conference event which was attended by around 20 participants. Feedback was very positive.

" I came to your pre-conference workshop on Friday and found the morning incredibly useful and stimulating."

" feeling much more confident"

TEAP Webinar - May 2017

We ran a successful TEAP webinar in May, which generated interest and also answered a number of participants' questions.

"Lots of positive vibes and chat about TEAP portfolios"

Around 54 people were there for the whole session. The webinar is now available on the website and new participants are encouraged to watch it <https://www.baleap.org/accreditation/individuals/teap-resources>

## Recognition

The other main activity of the year is the process of the submission, assessment and ratification of portfolios.

#### June 2017

The following fellowships were ratified by BASC in October:

*Associate Fellow: Jolanta Hudson, Glasgow University*

June has never been popular for submissions, but it gives people an alternative submission date, which they appreciate.

#### November 2017

There were 10 applications in November. These have been assessed and successful applications will be ratified by BASC (TEAP) on 12th March. Details will be announced to the membership as soon as possible thereafter via the list, and this report will be updated.

The full list of accredited individuals is available on the BALEAP website: <https://www.baleap.org/about-baleap/baleap-fellows>

## TEAP Assessors’ Day

This event for current TEAP Mentors and Assessors took place in February. It was an opportunity for newer assessors to receive guidance and support. There was also discussion which will inform future TEAP developments, such as revision of the Handbook.

## TEAP Interest Abroad

There continues to be interest in the Scheme from members outside mainland Britain, for example in Northern Ireland, China, Turkey and the UAE. The webinar was one attempt to provide support for all members, wherever they are based. BALEAP has also been working with individual institutions to provide support, in the form of visits, materials and guidance via email and Skype.

## Upcoming events

#### TEAP Workshop - in association with the AGM

This year there will be a free TEAP workshop on the day of the AGM. This event aims to cater for managers and active participants, as well as those new to the Scheme.

## Other activities

#### TEAP Handbook

A TEAP working party will undertake a revision of the Handbook.