BALEAP ANNUAL GENERAL MEETING

Date: March 24TH 2018

Time: 12.00-13.00

Place: University of Reading

AGENDA

1.Welcome

Apologies – Lia Blaj-Ward (Treasurer), Clare Poulson (Information Officer), Gary Riley-Jones (TEAP Officer)

 Declaration of conflict of interests

 Minutes of AGM 8/4/2017 to be declared true and accurate record

2. Matters Arising from AGM 8/4/2017

**INFORMATION:**

3. Executive Committee Elections

 Results of elections confirmed

 Incoming Chair/Chair - Sarah Brewer

 BAS Chair - Conrad Heynes

 TEAP Officer - Gary Riley-Jones

 Testing Officer - John Slaght

 Events Officer – Kerry Tavakoli

Ordinary Member - Anneli Williams

 Introductions from incoming members present

 Farewells and thanks to outgoing members

**QUESTIONS ARISING FROM REPORTS (published in advance):**

4. Chair’s report (MG)

 Presentation of the annual report August 2016 – July 2017

5. Treasurer’s report (LBW)

 Presentation of accounts for approval

 Re-appointment of accountant

6. Officer reports

 TEAP (JK)

 Presentation of TEAP Fellowship certificates

Research and Publicity (JW)

Announcement of MA dissertation award winner

Information and Publicity (CP)

Launch of new logo

Web (BR)

Events (SB)

BAS (OA)

Testing (JS)

**DISCUSSION:**

7. Special Interest Group structure and ideas for development

8. AOB

Date and venue of next AGM – during 2019 conference in Leeds